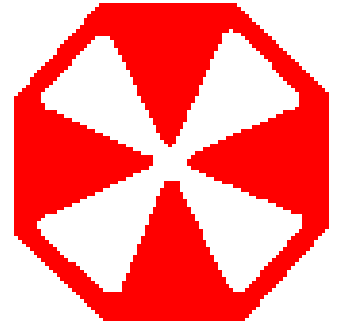


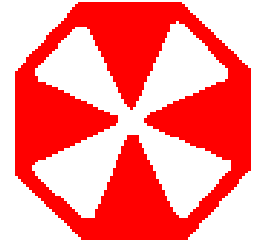


Government Travel Charge Card

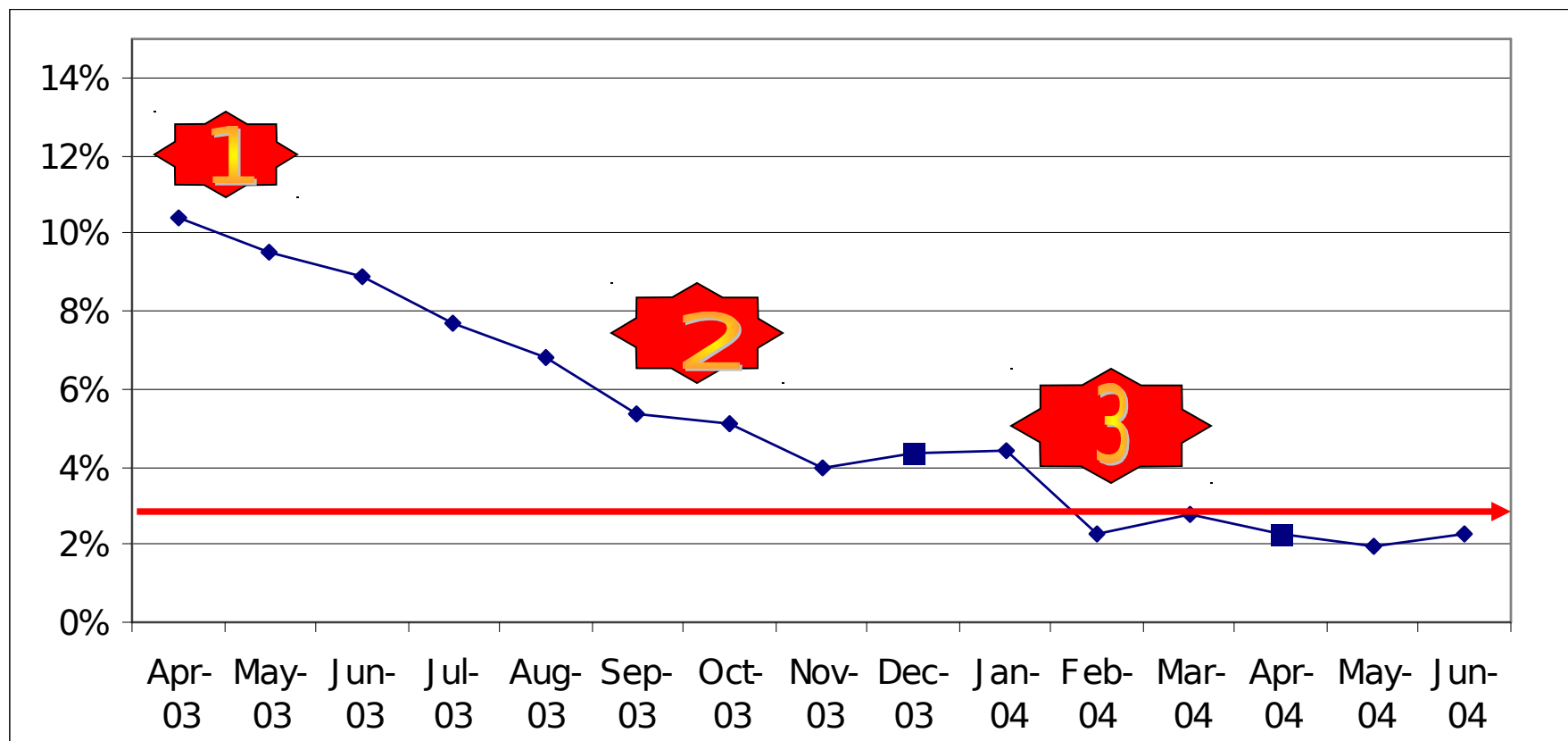


**Eighth United States Army
Best Practices**

EUSA GTCCP



- 1. Reducing Delinquency Rate**
- 2. Eliminating in-appropriate use of the Government Travel Charge Card**
- 3. Ensure all cards are deactivated upon PCS from Korea**
- 4. Transfer all incoming personnel's GTCC accounts upon arrival**





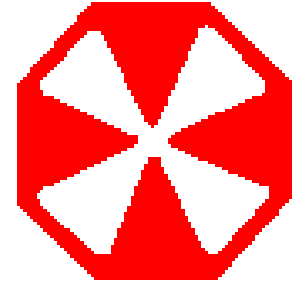
Phase 1



- Automate Delinquency Notification starting at 30 days past due.
- Engage leadership for assistance starting at 30 days past due for military and 60 for civilians



Phase 2



- Educate the public and situational awareness
 - AFN radio spots
 - Articles in the local newspaper
- Brief GTCC at:
 - the Commanders and 1SG course
 - Personnel Readiness Battle Drill with EUSA Chief of Staff & CSM
- Pocket guides
 - In and out processing centers

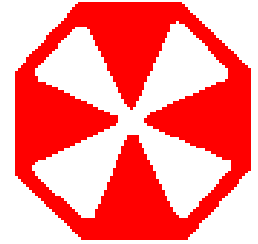


Phase 3



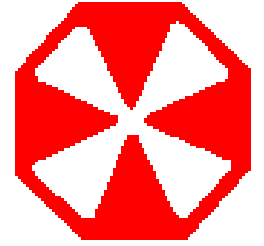
- Deactivation of all cards upon PCS from Korea
 - Disseminate names of accountholders with approaching DEROS to unit APCs
 - Personnel without GTCC signature are sent for signature prior to final clearance

Reducing Delinquenc



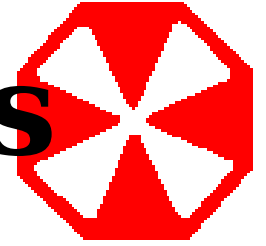
- Accountholders are sent Past Due notifications starting at 30 days past due.
 - Serves as a reminder about paying a balance off
 - Notifies personnel who might have paid, that payment has not been received
 - Attempt to stop an account from becoming delinquent during the “pre-delinquent” stage
 - When accounts transfer send a welcome notice with balance and payment options

Auditing Account



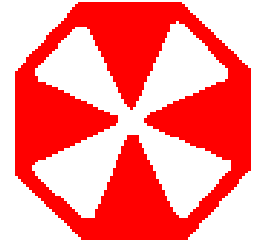
- Monthly 100% Transaction Review
 - All transactions are downloaded into Access where a query determines suspicious activity

Auditing Accounts



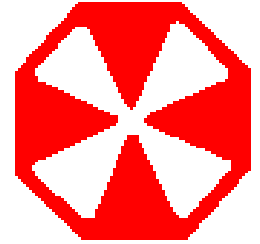
- Any account in the PD status is reviewed for misuse
- Declined transactions are reviewed to see if attempts at misuse are being made and accountholders notified.

PCS'ing



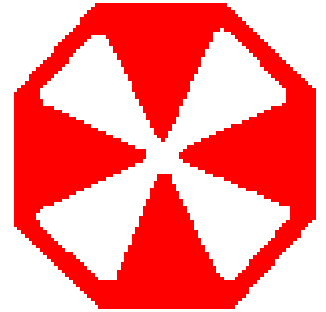
- Obtain listings of individuals scheduled to PCS and merge with accountholder listing
- Send a listing of GTCC accountholders who are PCS'ing to APC
- **Contact commanders when soldiers are preparing to PCS with a balance on their GTCC**

Split Disbursement



- Notation made of TDY orders whether a Government Travel Charge Card Holder
- Reviewer made responsible to ask if the accountholder used the card and if so how much to make a split disbursement to BOA
- **Can notify command of PD accounts who did not disclose GTCC status properly for action**

Split Disbursement Education



- Including Split Disbursement information in Resource Manager newsletter to widely disseminate information
- Ensuring Split Disbursement announcements are in the local newspaper and on AFN radio

Current GTCC Projec

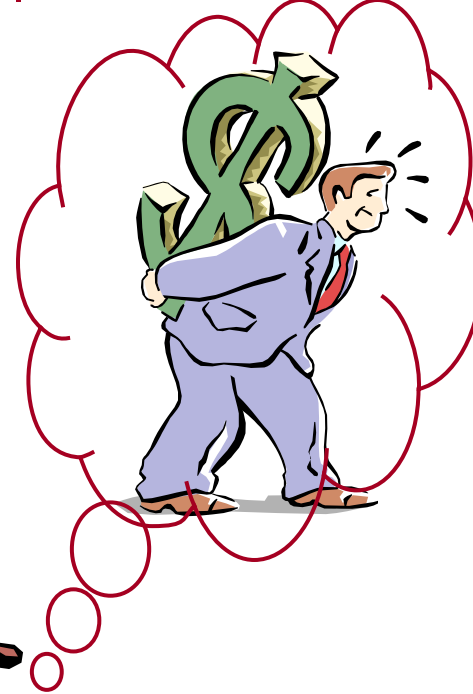
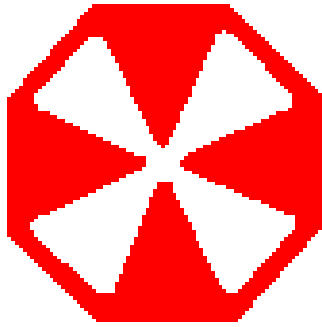


- Web site for Government Training Card Program APC training
- Web site for training Government Card Holders
 - Completion required prior to card activation
 - Certificate must accompany transfer form and statement of understanding

Alliances



- Established a great working relationship with finance
 - Check status on travel vouchers
 - Ensure split disbursement is used
- AFN has put forth a lot of effort in ensuring our commercials impact the community



“Senior Army Leadership including the Assistant Secretary of the Army (Financial Management and Comptroller) had to testify to Congress about this program last fall. This is an important issue and the only way to get it fixed is by leadership awareness and involvement (what's not inspected goes neglected)” States **COL Wacławski, Assistant Chief of Staff for Resource Management**